

INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Human Resources Division
Personnel Commission
Equity & Access
Office of the Chief Academic Officer


TO: Local District Superintendents

DATE: April 16, 2020

FROM: Linda Del Cueto 
Chief Human Resources Officer

Karla Gould 
Personnel Director

Anthony Aguilar 
Chief of Special Education, Equity and Access

Alison Yoshimoto-Towery 
Chief Academic Officer

SUBJECT: WORK EXPECTATIONS FOR PARAPROFESSIONALS DURING SCHOOL CLOSURES

The purpose of this correspondence is to inform Local District Superintendents that guidelines and work expectations have been developed for paraprofessionals (i.e. special education assistants, educational aides, instructional aides, early education aides, teacher assistants) similarly to teachers and school site administrators. The Human Resources Division worked collaboratively with the Personnel Commission, Division of Instruction, and Division of Special Education to develop these guidelines, which include different options for how paraprofessionals may be utilized to support students with @ Home Continuity of Learning during the school closures.

Please forward this communication to your direct reports and school site principals. Please do not hesitate to contact us if you have questions. Thank you for your support.

Attachment

c: Megan Reilly
Pedro Salcido
Executive Cabinet
Administrators of Instruction
Local District Administrative Assistants